



Living Positive Resource Centre – Harm Reduction Facilitator Job Posting

Job Title:	Harm Reduction Facilitator	Department:	Harm Reduction Education
Location:	Central Okanagan	Travel Required:	Travel Required On-Site/Community
Reports to:	Executive Director, or Designate	Supervision Provided:	None
Hours of Work:	35 hours per week. Regular working hours are Monday to Friday, from 8:30 AM to 4:30 PM, with a lunch break from 12:00 PM to 1:00 PM.		

This position requires Health Services Association Union membership			
HSA Classification:	Benchmark: Group Facilitator Number: 82302 Grid: 31	Wage:	Step 1 to 4 as per Collective Agreement
Benefits:	As per Collective Agreement	Wage Range:	\$25.27 to 27.43

Program Summary
<p>Living Positive Resource Centre (LPRC) provide services to:</p> <ol style="list-style-type: none"> 1) Persons living with a HIV/Hepatitis C 2) Persons vulnerable to Sexually Transmitted and Blood Borne Infections (STBBI's) <p>LPRC believes that harm reduction promotes and supports the health and well-being of both individuals and communities. LPRC believe that all humans have the right to comprehensive, non-judgmental services based on individual need. Through education and prevention efforts, LPRC works to reduce the risk of harms to individuals and the community.</p> <p>The Harm Reduction Program (HRP) purpose is to:</p> <ul style="list-style-type: none"> ▪ Provide information, including educational sessions on STBBIs and Harm Reduction topics, that is up to date, through a destigmatized perspective ▪ Provide safer sex and harm reduction supplies and resources to the community <p>Education sessions will focus on education and awareness of HIV, HCV and other STBBI's through safer sex and harm reduction activities. Topics will also include overdose recognition and response as well as administration of Naloxone. The HRP also facilitates the Drop-In Hours at LPRC, (Mon-Fri 2PM-5PM), wherein clients can get harm reductions supplies, drug checking services, nutrition supplements, and etc.</p>
Position Summary
<p>The Harm Reduction Facilitator (HRF) is responsible for:</p> <ul style="list-style-type: none"> ▪ Workshop/Education Sessions <ul style="list-style-type: none"> ○ Facilitating individual and group education session in areas such as sexual health, harm reduction, and inclusive language.

- Planning education sessions by determining content and structure by consulting with organizations, clients, caregivers, staff, and volunteers as appropriate.
- Developing educational materials (slides, handouts, social media posts, etc.) as needed.
- Evaluating workshops using observations and feedback form on issues such as group session effectiveness, and material presented.
- Drop-In Hours
 - Facilitating LPRC's Drop-In Hours, wherein clients access the organization to receive harm reduction supplies, nutrition supplements, and other relevant items.
 - Ordering and organizing related supplies.
- Communication and Teamwork
 - Supporting a positive, healthy, and safe work environment in accordance with LPRC Policies
 - Promoting teamwork and actively participating in staff meetings and agency events as requested
- Program Information and Quality Improvement
 - Completing and maintaining related statistics and reporting
 - Providing input regarding policies, procedures, goals, and evaluation of the program
 - Maintaining current working knowledge of advancements and developments in the areas of Sexually Transmitted Blood Borne Infections (STBBI's) and Harm Reduction.
- Community relations/advocacy
 - Liaising with Community Groups, Organizations, and HRP Stakeholders to promote services and support for the program
 - Working knowledge of Community Groups, Organizations, and Health and Wellness Stakeholders
- Risk management
 - Ensuring that the services offered by the program contribute to the LPRC's mission and strategic plan
 - Identifying and communicating to the Executive Director any risks to the organization's property, finances, goodwill, image, and people (clients, staff, management, board, volunteers)
- *Performs other related duties as assigned.*

Qualifications And Education Requirements

- Minimum of a Diploma in Human Service Worker or related field (e.g., Community Service Worker) and;
- Experience of 2 or more years in a related field or;
 - An equivalent combination of education, training, and experience
- Complete a Criminal Record Check
- Knowledge of social justice, health promotion, and public health approaches, and models of social support and health care, and areas of safer drug use, safer sex, sex work, addictions, HIV, HCV, other STIs and other related topics
- The following training may be considered an asset
 - Naloxone Training and Harm Reduction Supplies Distribution
 - Non-Violent Crisis Intervention
 - Valid First Aid, including CPR

Skills and Abilities

- Working knowledge of Microsoft Office
- Ability to work with persons with diverse needs
- Physical ability to carry out the duties of the position (lifting boxes, sitting for long periods of time)

- Ability to work independently and in cooperation with others
- Ability to communicate effectively, both verbally and in writing
- Ability to organize and prioritize and problem-solve
- Ability to observe and recognize changes in clients
- Ability to establish and maintain rapport with clients in a professional manner
- Conflict resolution and crisis intervention skills
- Maintain a healthy work/life balance

Conditions

- On-Site and Off-site
- In-person office hours required for Drop-In Hours (Mon-Fri 2PM-5PM)
- Travel required (e.g., workshop sessions, picking up supplies; mileage provided at \$0.54/km)
- Valid Driver's License and access to reliable vehicle
- Payments are processed on the 15th and on the last day of every month.
- Regular business hours with some requirement for evening and weekend work
- Regular interruptions and changing priorities

Competencies

- *Adaptability:* Demonstrate a willingness to be flexible, versatile and/or tolerant in a changing work environment while maintaining effectiveness and efficiency.
- *Behave Ethically:* Understand ethical behaviour and business practices and ensure that own behaviour and the behaviour of others is consistent with these standards and aligns with the values of the organization.
- *Build Relationships:* Establish and maintain positive working relationships with others, both internally and externally, to achieve the goals of the organization.
- *Communicate Effectively:* Speak, listen, and write in a clear, thorough, and timely manner using appropriate and effective communication tools and techniques.
- *Focus on Client Needs:* Anticipate, understand, and respond to the needs of internal and external clients to meet or exceed their expectations within program parameters.
- *Foster Teamwork:* Work cooperatively and effectively with others to set goals, resolve problems, and make decisions that enhance organizational effectiveness.
- *Solve Problems:* Assess problem situations to identify causes, gather and process relevant information, generate possible solutions

Interested applicants must send a cover letter highlighting how their education and experience would make them a suitable candidate, along with an up-to-date resume.

Applications must be sent directly to the Executive Director, Fahmy Baharuddin (he/him/his) via email executivedirector@lprc.ca, by 12:00PM on April 18th, 2022.

Incomplete applications will not be considered.
Only candidates shortlisted for an interview will be contacted.
Qualified applicants only please.
No phone calls or walk-ins.