

2019/2020

Annual Report

Annual General Meeting

DECEMBER 17TH 2020

Living Positive
RESOURCE CENTRE OKANAGAN

Our Mission

To provide harm reduction, prevention and education resources, and supportive services that focus on individual and community health and wellness to anyone living with, affected by, or at risk of HIV, Hep C, or related health issues.

Our Vision

Vibrant communities which celebrate diversity and ensure everyone can live a healthy and valued life.

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AGM Agenda

December 17th, 2020 6:00PM
via Zoom

1. Welcome and territorial acknowledgement
2. Adoption of the agenda
3. Introduction of chair
4. Introduction of board of directors and executive director
5. Approval of 2018/2019 AGM minutes
6. Presentation and approval of audited financial statements
7. Election of 2020/2021 auditors
8. Annual report by Board President
9. Annual report by Executive Director
10. Annual program report by staff
11. Any additional business not requiring the passing of a special resolution
12. Nomination for the Board of Directors
13. Moment of silence
14. Adjournment

LPRC STAFF

Fahmy Baharuddin (he, him)

Katie Sokil (she, her)

Tamara Jansen (she, her)

Davis Wiggs (he, him)

Stacey Squires (she, her)

Arik Kreipe (they,them/he,him)

Executive Director

Health and Wellness Advocate

Health and Wellness Navigator

Men's Health Initiative Coordinator

Harm Reduction Education Facilitator

Harm Reduction Education Facilitator

BOARD OF DIRECTORS

Brogan Pastro (he, him)

Neil Self (he, him)

Melanie Willson (she, her)

Darren Pastro (he, him)

Cherie Hanson (she, her)

Chantelle Ludwig (she, her)

Kristin Stratulat (she, her)

Jonathan Marks (he, him)

Board President

Board Vice President

Board Secretary

Board Treasurer

Director at Large

Director at Large

Director at Large

Director at Large

2018/2019 AGM Minutes

December 5th, 2019 6:00PM

201-1405 St. Paul Street, Kelowna BC

Attendance:

Executive Director: Fahmy Baharuddin

Board members: Cherie Hanson, Chantelle Ludwig, Jamie McGregor, Neil Self, Dylan Wall, Melanie Willson

Regrets: Eavan Pal

Members: 10 members present

Guest: Chris Wallace, Omland Heal, Chartered Professional Accountants

1. Welcome and territorial acknowledgment

- Meeting called to order by Dylan (president) at 6:08 with quorum present.

2. Adoption of the agenda

3. Introduction of chair

- Dylan Wall, board president

4. Approval of 2017/18 AGM minutes

- Motion to approve AGM minutes (Neil/Cherie) - passed

5. Introduction of board of directors and executive director

6. Presentation and approval of audited financial statements

- Presentation of audited financial statements by Chris Wallace Motion to approve audited financial statements as presented (Dylan/Jamie) – passed

7. 2018/19 Annual report by Executive Director

- Motion to approve Executive Director's report (Dylan/Cherie) – passed

8. 2018/19 Board report

- Motion to approve Executive Director's report (Dylan/Chantelle) – passed

9. Program reports by staff

- Health and wellness program – Fahmy
- Harm Reduction Education Facilitation – Jey & Stacey
- Men's Health Initiative – Fahmy

10. Election of 2019/20 auditors

- Motion to elect Omland Heal as auditor for 2019/20 (Dylan/Melanie) – passed

11. Any additional business not requiring the passing of a special resolution

12. Nomination for the Board of Directors

- Nomination of Dylan Wall
- Nomination of Cherie Hanson
- Nomination of Melanie Willson
- Nomination of Kristen Stratulat
- Nomination of Brogan Pastro
- Nomination of Matthew Galloway
- Nomination of Jonathan Marks

- Motion to elect all nominated board members (Jamie/Chantelle)- passed

13. Moment of silence

14. Adjournment

- Motion to adjourn meeting (Dylan/Cherie) at 7:06 – passed

Auditor's Report 2019/2020



INDEPENDENT AUDITOR'S REPORT

To the Members of Living Positive Resource Centre, Okanagan

Report on the Financial Statements

Opinion

We have audited the financial statements of Living Positive Resource Centre, Okanagan (the Society), which comprise the statement of financial position as at March 31, 2020, and the statements of receipts and disbursements, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The current year's supplementary information included in Schedule 1 through 12 is presented for purposes of additional analysis and is not a required part of the financial statements. We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of the supplementary information.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

(continues)

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Limited Liability Partnership of Corporations
Wayne Heal Ltd. Ryan Schulz Ltd.
Chris Newton Ltd. Kris Omland Ltd.
Andrew Nendick Inc.

Auditor's Report

2019/2020

(Continued)



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the British Columbia Societies Act, we report that, in our opinion, the Society's financial statements have been prepared following Canadian accounting standards for not-for-profit organizations.

Omland Heal LLP

Chartered Professional Accountants

Penticton, BC
December 11, 2020

Board President's Report 2019/2020

2020 was quite the year for Living Positive Resource Centre for two reasons.

First, the LPRC's board shuffled; several new members took up to the mantle to contribute their diverse talents and lived experiences towards the LPRC's continued operations. For instance, new board members from the financial, legal, health, and social work sectors contributed their industry knowledge to our operations. Also, people with lived experience in the charitable sectors we serve joined our board; they have contributed invaluable to the efficiency with which we have been able to accomplish our mission and vision this year.

Second, the COVID-19 crisis disrupted our in-person operations as we closed during the worst of the first wave of the pandemic to keep our staff and clientele safe. However, the board was particularly impressed with the stalwart work of our staff, who were led expertly by LPRC's Executive Director, Fahmy Baharuddin. Fahmy and all of our staff worked around-the-clock to ensure that the LPRC's reopening in September complied with all public health requirements. Thanks to all, LPRC adapted seamlessly to the world's new COVID-19 reality.

Thank you to our board, our staff, our members, and our clientele for making LPRC what it is.

Best regards,
Brogan Pastro,
President, Board of Directors

Executive Director's Report 2019/2020

To our valued members,

First, I would like to extend my gratitude to so many people for supporting us through this very unusual year. We have tried our best to remain an organization that is an integral part of the community, and we couldn't have done this without the unending support of community members, other community service organizations, our board members, and everyone who has continued to be with us throughout this year.

Prior to the beginning of the pandemic, we saw a significant increase in folks accessing our services. Over the last year, we have given out over 30 000 pieces of harm reduction supplies to over 500 clients through our Harm Reduction Drop-In Hours. We also partnered with United Way under their Period Promise Project to address period poverty. Through this, we were able to give out over 1 500 menstrual products, completely free of charge. In line with our response to the overdose epidemic, we gave out over 1 000 Naloxone kits and over 300 fentanyl test strips. In addition, had a very busy volunteer group, as well as a practicum student from UBCO.

Through this, we saw over 500 volunteer hours, helping us to facilitate our Drop-In hours, edit our workshops and programming, as well as managing and developing contents for our social media accounts. We are very grateful to be able to partner with the BCCDC, United Way, Toward the Heart, Interior Health, UBCO and many other service organizations and people to be able to provide much needed services to our community.

As it did many other people and service organizations, the pandemic definitely affected us. We closed our doors to the public starting in mid-March. During this time, we all did our best to keep services flowing. Our Harm Reduction Educators were able to continue providing educational workshops to the community virtually. Our Health and Wellness team stayed in touch with our 63 active clients, ensuring they were supported and connected while in isolation. While we had to close down our Drop-In Hours for a number of months, we were able to provide harm reduction supplies to the community through appointments and contactless pickup, and by providing supplies to other service organizations who tirelessly worked through the pandemic. I am happy to say that we have reopened our Drop-In Hours in September and are operating at a level similar to where we were before March.

Looking to the future, I am excited to see how Living Positive Resource Centre can continue to be an accessible, effective, and supportive service organization in the Okanagan. We have experience difficulties due to COVID-19, but through community collaboration and unending support from community members, we will no doubt be able to grow as an organization. As always, I would like to end this report by saying a massive thank you to the staff of Living Positive Resource Centre, the Board of Directors, members of LPRC, as well as the numerous community members who continue to show me how necessary and effective a loving and supportive environment is to foster positive changes and growth.

Sincerely,
Fahmy Baharuddin
Executive Director

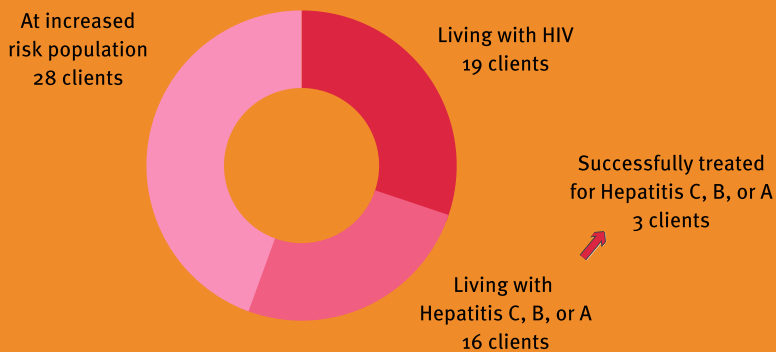
PROGRAM REPORTS

HEALTH AND WELLNESS PROGRAM

By Katie Sokil and Tamara Jansen

Client Demographics:

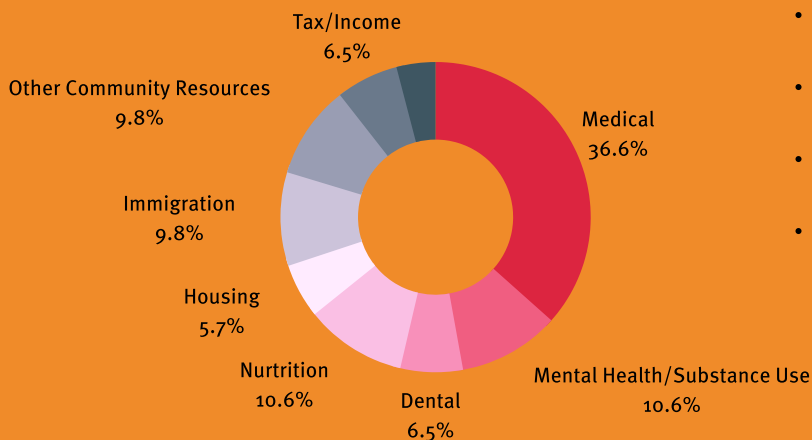
63 Active Clients



Challenges:

- Eliminated in-office fentanyl strip testing
- COVID-19 office closure
- Eliminated transportation services for clients
- Restructuring and turnover of MSDPR outreach

Client Services and Referrals by Type



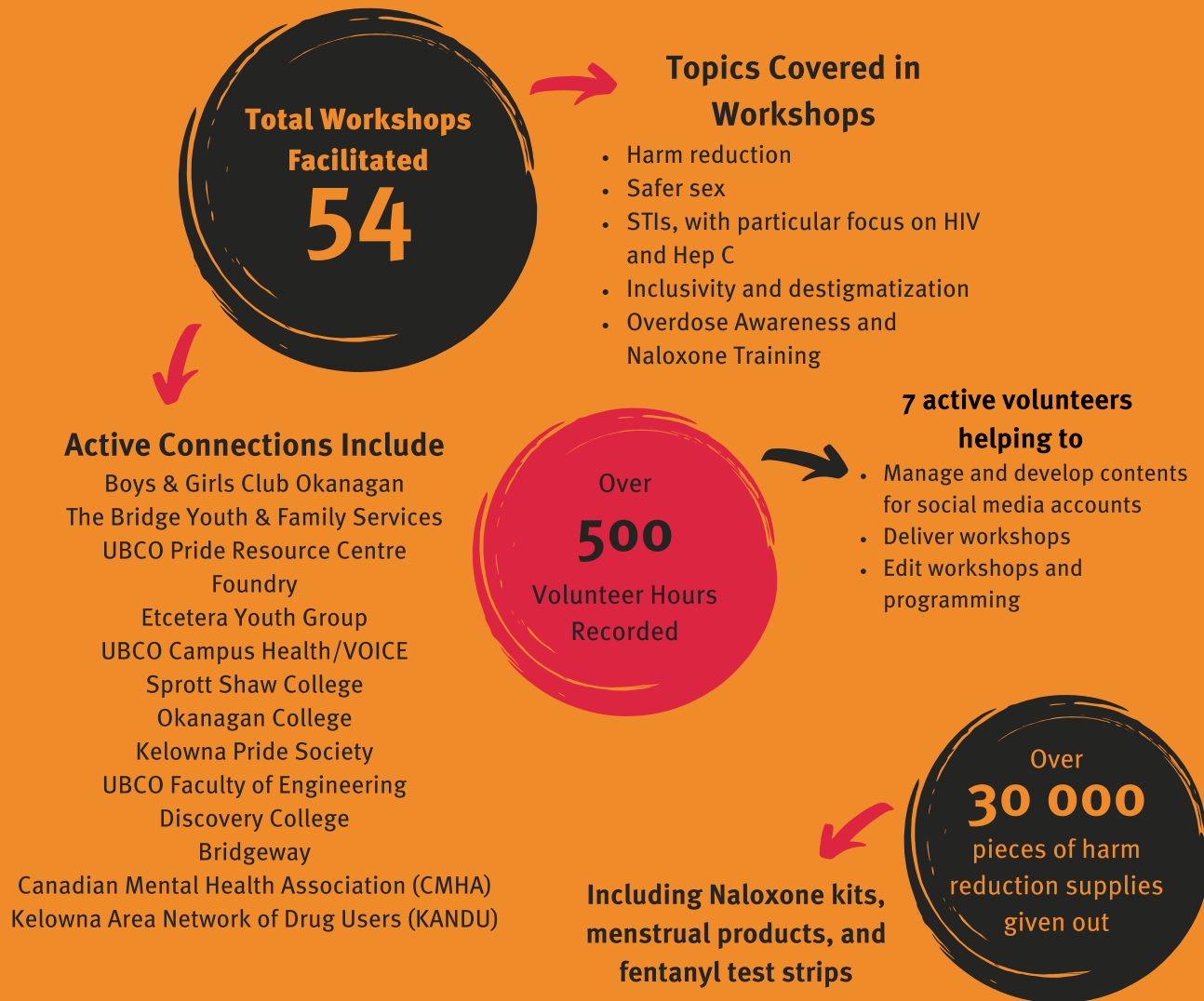
Highlights:

- Tamara Jansen elected as Union Shop Steward
- New produce donor, stakeholder from Bryne's Farms
- Demonstrated fentanyl test strips usage on Castanet News
- Met with Okanagan College LPN students to provide service information
- Given out over \$11,000.00 in Emergency Funding to over a dozen clients

PROGRAM REPORTS

HARM REDUCTION EDUCATION PROGRAM

By Stacey Squires, Davis Wiggs, and Arik Kreipe



PROGRAM REPORTS

MEN'S HEALTH INITIATIVE PROGRAM

By Davis Wiggs

**Davis Wiggs hired as a full time
Program Coordinator in November 2020!**



**Facilitated in Kelowna, Kamloops,
Penticton, Nelson, and Vernon**

Highlights:

- Continuous collaboration with ANKORS to provide MHI programming in ANKORS
- Increased number of queer men accessing overall services, including referrals to the Health and Wellness program
- Supported community events such as PONY Cabaret, CBRC's Queer Men's Health Summit, World AIDS Day, and Kelowna Pride Society events.
- Collaboration with Harm Reduction Educators to provide queer-focused workshops